

Volunteer Opportunities

Administrative

Help with mailings, general office duties, and special projects. This crucial position helps to ensure that the office runs smoothly so that Staff can concentrate on fundraising and wishes.

Wish Coordination

This position helps coordinate wishes by contacting physicians, completing paperwork, reaching out to various locations / people to fulfill each child's wish, and maintaining contact with the family throughout the process. Following each wish, expense sheets need to be compiled, and a completed wish interview conducted. Each wish child should have a detailed folder covering every detail of their wish.

Marketing / Social Media

Assist with social media sites to create awareness throughout the community and spread good will about Wish Upon A Star. Help to create the quarterly newsletter. Assist with website management and update. Serve as goodwill ambassador for the organization.

Fundraising and Grant Writing

Assist the Executive Director with fundraising throughout the communities we serve. Build relationships with companies and individual donors. Research, and prepare grants.

Special Events

Numerous fundraisers are held throughout the year, with the largest being the Fall Festival. Many, many volunteers are needed to plan, prepare for, and attend these events to ensure their success.

Wish Ambassadors

Wish Ambassadors are on the front lines of community awareness and perception of Wish Upon A Star. Ambassadors should always look for opportunities to let people know about the organization, while also seeking fundraising opportunities throughout the communities we serve. When possible and necessary, attend Chamber meetings to promote upcoming events or programs. Serve as goodwill ambassador for the organization. Participate in parades throughout the service area.

Board of Trustees

An invigorated board representing top corporations and the Evansville community are leading Wish Upon A Star with a focus on fundraising, community awareness and management of the organization to better serve our wish families and meet the increasing demand. If you believe you have something to add to the Board, please complete a Board of Trustees Application.

Due to the nature of our organization, all staff and volunteers who will be working directly with children must submit to a background check. This will be completed before the first day you are to report for volunteer work.